

EDITH COWAN UNIVERSITY

VICE CHANCELLOR'S STUDENT ADVISORY FORUM

29 May 2000

The inaugural meeting of the Vice Chancellor's Student Advisory Forum will be held on Monday 29 May 2000 at 2.30 pm in Building 7, Room DS 10, Churchlands Campus.

Richard MacWilliam, Senior Project Officer

AGENDA

1. WELCOME

The Vice Chancellor will welcome members to the first meeting of the Forum.

2. MEMBERSHIP AND TERMS OF REFERENCE OF THE FORUM

The establishment of the Forum by the Vice Chancellor was reported to the meeting of the University Council on 4 May 2000 during the Council's consideration of the report of the Working Party on the Future of the Student Guild.

A paper presented to that meeting by the Vice Chancellor is attached.

2.1 Membership

The initial membership of the Forum is described in the Vice Chancellor's paper to Council.

The following members have indicated that they will attend this meeting:

Vice Chancellor (Chair)	Professor Millicent Poole
Deputy Vice Chancellor and Chair, Academic Services Committee	Professor Liz Harman
Chair, Academic Board	Professor Andrew Taylor
Director, Student Service Centre	Mr Jeff Murray
President, Student Guild	Mr Paul Benson
President, Postgraduate and Honours Students' Association	Mr Justin Brown
President, Golden Key National Honour Society	Mr Serge Walberg

The two elected student members of the University Council are Mr Benson and Ms Alison Stanwix. Ms Stanwix has tendered her apologies for being unable to attend this meeting.

The name of the International Students' Council's representative is still to be received.

2.1.1 Equity Groups

In the report of the Working Party on the Future of the Student Guild, it was recommended that:

The Vice Chancellor consider the inclusion of a representative of student equity groups in the Vice Chancellor's Student Advisory Forum.

The Vice Chancellor has asked that the Forum discuss this recommendation and the advice of the Manager, Equity and Diversity has been sought on this subject.

Mr MacWilliam will report to the meeting on this advice.

2.1.2 Other Student Groups

In her paper to the University Council, the Vice Chancellor said that " If other student groups are established that include substantial University-wide membership they will also be given the opportunity to join [the Forum]".

Subsequently, the Council recommended to the Vice Chancellor that the following criteria should apply for the inclusion of student organisations on the Forum:

- (i) that the organisation have substantial numbers of members drawn from all Faculties and campuses;
- (ii) that the organisation has been in existence for at least twelve months and there is a reasonable expectation that it will have an ongoing existence.

The Vice Chancellor has asked that the Forum consider these criteria and whether or it wishes to suggest that any changes be made to them.

Subject to the outcome of the discussion on the criteria for the inclusion of student organisations, Mr Walberg has asked that consideration be given to including a representative of the School of Communications and Multimedia Students' Association on the Forum. This Association has approximately 100 members and has been in existence for three years.

2.2 Terms of Reference

In the paper on the establishment of the Forum that was presented to the University Council, the Vice Chancellor said that:

"I would expect the Forum to discuss and provide advice to me on the provision of services to students, including such matters as access to computing facilities and library services, and student organisation accommodation needs and use. However, it is not intended that the Forum's discussions will be limited to these issues and its members will be invited to identify priorities and problems across the breadth of matters affecting student life at the University."

The Vice Chancellor has asked that, within this broad context, the Forum give further consideration to its terms of reference and to the priorities for its activities during the next year.

3. REPORT FROM THE DIRECTOR, STUDENT SERVICE CENTRE

(i) Organisation and Services

The attached Organisation Chart for the new Student Service Centre will assist students to contact relevant staff members responsible for library services, mega laboratories, student support services and communications matters.

A listing of responsible staff in the Centre and Faculties and contact details for them is being prepared to assist students with complaints about services provided for them.

(ii) Standard Operating Environment

The University has recently made a significant strategic commitment to be recognised as the leading university in Western Australia in the practical application of new technology to teaching and learning.

The Student Service Centre is currently reviewing the number of Intel-based PC machines that require updating to meet current and future standards. Approval has been given to update all machines that are more than 12 months old, or that are not Pentium III, 500 megahertz machines with 256mb of random access memory. It is intended that non-conforming machines within the Student Laboratories, mega laboratories and, if resources permit, the library will be replaced under this initiative.

It is anticipated that the replacement of the old machines will commence in June and be completed by the end of the year. The implementation of the University's standard operating environment incorporating Macintosh and highly specified Intel-based machines will considerably improve the learning resources available to students.

4. OTHER BUSINESS

5. NEXT MEETING